

**Board  
of  
Education**

**May 5, 2021**

**AGENDA**

- 1. Call Meeting to Order and Pledge of the Allegiance (6:00 pm)**
- 2. Agenda Changes-**
- 3. Recognition of Visitors & Public Comments – 15-minute limit**
  - *This is a time for comments or questions from the public*
- 4. Communications**
- 5. Presentation by Joe Reilly on the Smart School Bond Act Project**
- 6. Approval of Consent Agenda Items**
  - *In order for the board to conduct business in a timely manner, a consent agenda is used for the approval of items. If there are topics that need to be discussed among the members, a member can ask for an item to be removed from the consent portion and discussed later in the meeting.*

**Consent Agenda: Minutes**

- 7. Consideration of Minutes**

**Consent Agenda: Finance**

- 8. Approval of Warrants**

**Consent Agenda: Personnel**

- 9. Recommendation to Approve the Resignation of a Teacher Effective June 30, 2021**
  - *Mr. Roberto Gonzalez -Effective June 30, 2021*
- 10. Recommendation to Approve the Resignation of a Teacher on Special Assignment Effective June 30, 2021**
  - *Mrs. Nancy Wyant -Effective June 30, 2021*
- 11. Recommendation for Permanent Appointment of Building Maintenance Mechanic**
  - *Mr. Barton Ross -Effective July 1, 2021*
- 12. Recommendation for Long Term Substitute –Math**
  - *Mr. John Castle -Effective May 3, 2021 – June 25, 2021*
- 13. Recommendation for Athletic Director**
  - *Mr. Christopher Jordan -Effective July 1, 2021*
- 14. Approval of Hourly Rate for Election Officials at \$12.50 per Hour**
- 15. Approval of a Memorandum of Understanding with Mrs. Alexis Devine for July 1, 2021 through June 30, 2022**
- 16. Approval of a Memorandum of Understanding with Mr. Robert Cornish for July 1, 2021 through June 30, 2022**

**17. Recommendation to Approve the Resignation of Varsity Basketball and Varsity Soccer Coach**

- *Ms. McKenzie Prutsman*

**Consent Agenda: Action**

**18. Approval to Extend an Auditor Contract for One Year**

- *Buffamante, Whipple, Buttafaro, P.C.*

**19. Approval to Move Funds from Trust and Agency to General Fund**

- *Stanley and Helen Trust* -\$25,000
- *Marsh Teach Award* -\$578
- *Leach Prutsman Grant* -\$1516.51
- *Charles Whiting Award* -\$400
- *Walking Trail* -\$5175
- *Ellis-Tobacco Grant* -\$100
- *Kmart/Target Donation* -\$105.51
- *Scholarship* -\$250
- *Student Payments* -\$1394.86

**20. Approval to Declare Obsolete and Discard**

- *Broken desk*
- *Record player*
- *Typewriter*
- *Broken projection screen*
- *DIBELS Next 2010 program materials*
- *Broken shredder*
- *Broken signs*
- *Broken scaffolding*
- *Broken motor*
- *Broken drinking fountain*
- *Car battery*
- *Scale*
- *2 rusted cabinets*

**Discussion Items**

**21. Administrative Reports**

- *Any updates if necessary*

**22. Review of Old Items or Items to Add:**

- 

**23. Recognition of Visitors & Public Comments – 15-minute limit**

- *This is a time for comments or questions from the public*

**24. Executive Session for CPSE, CSE, and 504 Recommendations**

<b>Jasper-Troupsburg Central School District Board of Education Meeting</b>	<b>Wednesday May 5, 2021 6:00pm</b> <b>Zoom</b>
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25. **Proposed Executive session, Subject to Board Approval for Personnel and Negotiations to Discuss the Employment History of Specific Personnel for Matters Leading to the Appointment, Employment, Dismissal and/or Removal of Specific Personnel**

26. **Adjournment**



# Communications

# **Consent Agenda:**

## **Minutes**

# JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

April 21, 2021

April 21, 2021

Regular Meeting-Zoom

Members Present -

## Administration -

LeeAnne H. Jordan, Superintendent  
Dawn J. Shanks, 7-12 Principal  
Jane M. Hall, Elementary Principal

Keith Kraus, President-Absent  
Jodi M. VanGorden, Vice President  
Andrew Butler  
Chad C. Groff-Absent  
Amy Aldrich  
Jason Hayes  
Andrew Cornell

## Others – Zoom

Melinda S Morgan, District Clerk  
Gay Fairbrother, Interim Business Administrator  
Alexis Devine, District Treasurer  
Jean Green  
Sue Flint  
Kate Ross  
Nancy Wyant  
Sydney Dennison  
Taryn Hayes  
Penny Newcomb  
Bob Cornish  
Hailey Freeman

The meeting was held on Zoom and called to order by Vice-President, Jodi VanGorden at 6:01 pm. The Pledge of Allegiance was done.

*AGENDA CHANGES:* None

*PUBLIC PARTICIPATION* –None

*COMMUNICATIONS* –None

*CONSENT AGENDA: MINUTES*

A motion was made by Jason Hayes seconded by Amy Aldrich and carried to approve the following consent agenda items for minutes:

- Minutes of the March 24, 2021 regular meeting
- Minutes of the March 24, 2021 executive meeting

The vote was 5-yes, 0-no.

# JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

April 21, 2021

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## *CONSENT AGENDA: FINANCE*

A motion was made by Amy Aldrich seconded by Andrew Cornell and carried to approve the following consent agenda items for finance:

- Approval of Warrants
- Approval of Treasurer's Report
- Review of Budget & Revenue Status Reports
- Approval of Extra-Curricular Accounts

The vote was 5-yes, 0-no.

## *CONSENT AGENDA: PERSONNEL:*

A motion was made by Andrew Cornell seconded by Andrew Butler and carried to approve the following consent agenda items for personnel:

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education retroactively approves Mr. John Ford as a Long-Term substitute 7-12 English teacher for the term of September 1, 2020 – June 30, 2021

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following individual as a substitute nurse:

➤ Ms. Emilee Knapp

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education create a Teacher Aide position effective September 1, 2021.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education create a Guidance Counselor position effective September 1, 2021.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education retroactively approves the Memorandum of Understanding with Mr. Robert Cornish, from July 1, 2020 through June 30, 2021.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the Memorandum of Understanding with Mrs. Kate Ross, from July 1, 2021 through June 30, 2022.

Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the Memorandum of Understanding with Mrs. Melinda Morgan, from July 1, 2021 through June 30, 2022.



# JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

April 21, 2021

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the Memorandum of Understanding with Mrs. Cynthia Flint, from July 1, 2021 through June 30, 2022.

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves Mr. Charles (Chris) Button as the Interim Director of Facilities II until further notice.

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following personnel for spring 2020-2021 athletics:

- Gail Essigmann -Track events/scorekeeper
- Jeremy Cornish -Varsity baseball pitch count/scorekeeper
- Madison Herold -Varsity softball scorekeeper
- Paige Price -Scorekeeper and/or substitute, any sport if needed

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following volunteers for spring 2020-2021 athletics:

- Jeremy Corish -Varsity baseball
- Devon Hawkins -All levels track

The vote was 5-yes, 0-no.

## *CONSENT AGENDA: ACTION ITEMS:*

A motion was made by Andrew Butler seconded by Andrew Cornell and carried to approve the following consent agenda items for action:

- Approval of 2021-2022 School Budget

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that by the Board of Education approves the 2021-22 School Budget figure of \$12,815,771.

- Approval of 2021-2022 School Budget Notice and Property Tax Report Card

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the 2021-22 School Budget Notice and Property Tax Report Card.

- Approval of District to Participate in the All Cafeteria Supply Bid with GST BOCES for School Year 2021-2022

# JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

April 21, 2021

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## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the District to participate in the All Cafeteria Supply Bid with GST BOCES for School Year 2021-2022.

- Approval to Amend the Board of Education Meeting Calendar

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves and adopts the amended Board of Education Meeting Calendar, including moving the June 10<sup>th</sup> regular meeting to June 9<sup>th</sup> at 6:00 pm.

- Consideration of GST BOCES Administrative Budget for 2021-22

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the 2021-2022 Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Administrative Budget in the amount of \$8,655,512.00.

- Consideration of Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Education Members

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education casts one ballot for each of the following candidates for membership on the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Education:

- Kathleen Hagenbuch
- Alice Learn

- Recommendation to Approve the BOE Meeting Calendar for 2021-2022

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the Board of Education meeting calendar for 2021-2022

- Approval of John Deere 1025R Utility Tractor and Attachment Quote

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the bid submitted by Lindsey Equipment, not to exceed \$22,299.26, for a John Deere 1025R Utility Tractor, with necessary attachments.

- Approval of the Request for the Jasper-Troupsburg Youth Sports teams to Utilize District Owned Fields for the Spring 2021 Season

# JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

April 21, 2021

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## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves and accepts the request from the Jasper-Troupsburg Youth Sports organization to use the field behind the high school and/or field behind the elementary for practices in accordance with their DOH approved COVID-19 practice plan.

- Approval and Acceptance of the Updated Jasper-Troupsburg CSD APPR Plan with an Instructional Coach

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves and accepts the updated Jasper-Troupsburg CSD APPR Plan to include the MOU regarding the APPR for the Instructional Coach to be based on the Danielson Rubric.

- Approval of Updated BOE Policy #7551, Sexual Harassment of Students

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the updates to BOE Policy #7551, Sexual Harassment of Students.

- Recommendation for School Volunteer for Drama Production

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves Madison Herold as a volunteer choreographer for the 2021 Drama Production.

- Approval of the Type II Project SEQR

## Resolution:

Based upon the recommendation of Labella Associates, PC, selected by the Jasper-Troupsburg CSD as its architects and engineers, that the Junior/Senior High School 2021-2022 project qualifies as a Type II project under each of the categories in 6 NYCRR par 617.2(c) as follows:

1. Maintenance or repair involving no substantial changes in an existing structure of facility
2. Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this part
10. Routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings.

The Board hereby finds that the above-proposed action qualifies as a Type II action for each of the categories above, which will not have a significant impact on the environment and is not subject to further review under the State Environmental Quality Review Act.

# JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

April 21, 2021

- 
- Approval of High School Course Electives

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the following course electives:

- Music Technology/Sound Recording Technology
- Biblical Literature
- Mythology
- Veterinary Science
- Agricultural Business Foundations
- Graphic Design
- ACE Art

- Approval to Declare Obsolete and Discard

## Resolution:

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education declares the following as obsolete and further approves their discard and disposal:

- 2 broken picnic tables from elementary playground
- Broken hurdles from the elementary building
- Rusted filing cabinet
- Rusted TV stand
- Broken basketball hoops
- Outdated stereo
- Multiple VHS tapes
- Weathered tire

The vote was 5-yes, 0-no.

## *DISCUSSION ITEMS*

## *ADMINISTRATIVE REPORTS:*

Mrs. Hall reported that the high school unannounced observations are done and the elementary announced are done. On April 20 the 3<sup>rd</sup>- 6<sup>th</sup> grade ELA state test were completed. Report cards go home on April 23. There will be a Leader in Me Bingo night on April 29. The 3<sup>rd</sup>- 6<sup>th</sup> grade math state testing will be done on May 4.

Mrs. Shanks reported that all high school students have been in-person since April 12. We are utilizing the cafeteria and library for some classes. There are fourteen students on the high school Lighthouse Team that are supporting the teachers and encouraging the 7<sup>th</sup> and 8<sup>th</sup> graders during their testing this week. The musical crew is working hard on the play. The Junior and Senior National Honor Society ceremonies were held. Spring sports started on April 19. Starting to plan the Black & Silver awards, prom and graduation ceremonies

# JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

April 21, 2021

Mrs. Devine gave a budget presentation on Proposition 1 – Three-part budget and Proposition II on Bus Purchases.

Mrs. Jordan reported that the business office has been working on the budget process. There are three community members running for two board seats on the May 18 ballot: Dylan Price, Laura Eggleston, and Lisa Tracy. Mrs. Jordan has asked them to attend the May 5 budget hearing. Mrs. Jordan has been participating in calls with the NYSDOH and other Superintendents on the new COVID guidance document regarding the three-foot distancing. Masking is required at all times unless the individual is eating, drinking, or playing an instrument. The Board approved the SEQR for the capital outlay project tonight. More information will be provided at the May meeting about the utilization of the Smart School monies.

## *REVIEW OF OLD ITEMS OR ITEMS TO ADD:*

- 2021-2022 Budget Development

## *PUBLIC FOLLOW-UP –None*

A motion was made by Andrew Cornell seconded by Jason Hayes and carried to leave the regular meeting and go into executive session for CPSE, CSE and 504 recommendations at 6:27 pm.

The vote was 5-yes, 0-no.

A motion was made by Andrew Cornell seconded by Amy Aldrich and carried to leave the executive session for CPSE, CSE, and 504 recommendations and return to the regular meeting at 6:28 pm.

The vote was 5-yes, 0-no.

A motion was made by Jason Hayes seconded by Andrew Cornell and carried to leave the regular meeting and go into executive session, subject to Board approval, for Personnel and Negotiations to Discuss the Employment History of Specific Personnel for Matters Leading to the Appointment, Employment, Dismissal and/or Removal of Specific Personnel at 6:29 pm.

The vote was 5-yes, 0-no.

A motion was made by Amy Aldrich seconded by Jason Hayes and carried to leave the executive session, subject to Board approval, for Personnel and Negotiations to Discuss the Employment History of Specific Personnel for Matters Leading to the Appointment, Employment, Dismissal and/or Removal of Specific Personnel and return to the regular meeting at 8:56 pm.

The vote was 4-yes, 0-no.



# JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

April 21, 2021

A motion was made by Andrew Cornell seconded by Amy Aldrich and carried to adjourn the meeting at 8:56 pm.

The vote was 4-yes, 0-no.

*Respectfully Submitted,*

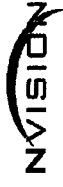


*Melinda S Morgan  
District Clerk*

# Approval of Warrants

# JASPER-TROUBSBURG CSD

Check Warrant Report For A - 20: GENERAL FUND #20 For Dates 4/8/2021 - 4/19/2021



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
185712	A 5510.400-01	04/16/2021	1095	AIRGAS USA, LLC				9978480501	210011	25.48	25.48
				TRANSP CONTRACTUAL-MISC						25.48	
185713	A 2110.450-02	04/16/2021	17	BRADLEY SUPPLY							
				MATERIALS AND SUPPLIES - HS				451270	210275	8.49	8.49
										8.49	
185714	A 2855.450-03	04/16/2021	740	BSN SPORTS INC				912286338	210647	1,400.00	1,400.00
				MATERIALS & SUPPLIES/SPRI						1,400.00	
185715	A 5530.400-03	04/16/2021	2002	CASELLA WASTE SYSTEMS, INC.				2062178	210301	150.00	150.00
				GARAGE - MAINTENANCE CONT		MARCH 2021					
A 1620.400-04				CUSTODIAL CONTRACTUAL EXPENSES		MARCH 2021		2062178	210302	475.82	475.82
185716	A 1621.200-01	04/16/2021	1955	CHARLES F. OLIVER & SON LLC				5553	210649	1,950.00	1,950.00
				MAINTENANCE EQUIP (NEW)						1,950.00	
185717	A 2810.400-01	04/16/2021	119	COLLEGE ENTRANCE EXAM BOARD				382165436B	210695	51.00	51.00
				GUIDANCE CONTRACTUAL EXP						51.00	
185718	A 1620.400-04	04/16/2021	206	DAVIS-ULMER				1052-F072956	210298	950.00	950.00
				CUSTODIAL CONTRACTUAL EXPENSES						950.00	
185719	A 1620.400-04	04/16/2021	223	DAY AUTOMATION SYSTEMS INC				100156	210031	334.86	334.86
				CUSTODIAL CONTRACTUAL EXPENSES						334.86	
185720	A 2630.220-01	04/16/2021	1432	DELL MARKETING LP				10478214088	210673	4,380.00	4,380.00
				STATE AIDED HARDWARE						4,380.00	
185721		04/16/2021	874	Energy Cooperative of America							

# JASPER-TROUBSBURG CSD

Check Warrant Report For A - 20: GENERAL FUND #20 For Dates 4/8/2021 - 4/19/2021



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
185722	A 2855.400-08	04/16/2021		ATHLETIC LIGHTING	2/26/21 TO 3/26/21		924885	210049	114.45	114.45	114.45
	A 5530.400-07			ELECTRIC	2/26/21 TO 3/26/21		924883	210050	109.22	109.22	109.22
	A 5530.400-07			ELECTRIC	2/26/21 TO 3/26/21		924886	210050	2.12	2.12	2.12
	A 1620.400-04			CUSTODIAL CONTRACTUAL EXPENSES	2/26/21 TO 3/26/21		924882	210051	1,461.11	1,461.11	1,461.11
	A 1620.400-04			CUSTODIAL CONTRACTUAL EXPENSES	2/26/21 TO 3/26/21		924884	210051	983.65	983.65	983.65
<b>Check Total:</b>										<b>2,670.55</b>	
185723	A 1310.400-01	04/16/2021		BUSIN OFFICE CONTRACTUAL			33	210010	2,475.00	2,475.00	2,475.00
<b>Check Total:</b>										<b>2,475.00</b>	
185724	A 480	04/16/2021		PREPAID EXPENDITURES			138667		1,857.48	1,857.48	
	A 480			PREPAID EXPENDITURES			138668		2,981.92	2,981.92	
<b>Check Total:</b>										<b>4,839.40</b>	
185725	A 2110.400-02	04/16/2021		CONTRACTUAL - HS			9001471257	210696	385.00	385.00	385.00
<b>Check Total:</b>										<b>385.00</b>	
185726	A 5510.450-05	04/16/2021		DIESEL FUEL			SP12068082	210536	2,445.21	2,445.21	2,445.21
<b>Check Total:</b>										<b>2,445.21</b>	
	A 2610.460-01			LIBRARY-STATE AIDABLE SUP			1882269-00	210587	232.31	232.31	239.50
	A 2610.460-01			LIBRARY-STATE AIDABLE SUP			1882268-00	210586	289.94	289.94	289.94
	A 2610.460-01			LIBRARY-STATE AIDABLE SUP			1882268-01	210586	111.20	111.20	111.20
	A 2610.460-01			LIBRARY-STATE AIDABLE SUP			1882268-02	210586	31.26	31.26	44.58
<b>Check Total:</b>										<b>664.71</b>	
185727	A 1620.245-01	04/16/2021		CUSTODIAL MINOR EQUIPMENT			47784	210691	248.80	248.80	248.80
	A 1621.200-01			MAINTENANCE EQUIP (NEW)			47784	210691	1,257.00	1,257.00	1,257.00
	A 1621.450-04			SUPPLIES AND MATERIALS			47784	210691	1,200.30	1,200.30	1,200.30
<b>Check Total:</b>										<b>2,706.10</b>	

# JASPER-TROUPSBURG CSD

Check Warrant Report For A - 20: GENERAL FUND #20 For Dates 4/8/2021 - 4/19/2021



Check #	Account	Check Date	Vendor ID	Vendor Name	Account Description	Explanation	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
185729	A 1310.450-01	04/16/2021		BUSIN OFFICE MATR&SUPPL				3474108152	210680	47.09	✓
									<b>Check Total:</b>	<b>47.09</b>	
A 5510.400-01				TRANSP CONTRACTUAL-MISC				43819	210023	2,750.00	✓
185730		04/16/2021		1987 ZORO TOOLS INC.					<b>Check Total:</b>	<b>2,750.00</b>	
A 1620.245-01				CUSTODIAL MINOR EQUIPMENT				INV9337851	210676	3,435.61	✓
185731		04/16/2021		1413 SYNCB/AMAZON					<b>Check Total:</b>	<b>3,435.61</b>	
A 1621.450-04				SUPPLIES AND MATERIALS				737555868669	210646	108.87	✓
A 2855.450-02				MATERIALS & SUPPLIES/WINT				877686963644	210653	101.14	✓
A 1621.450-04				SUPPLIES AND MATERIALS				458845938446	210651	23.99	✓
A 2630.450-01				COMPUTER MATERIAL & SUPPL				539839569947	210652	29.99	✓
A 1621.450-04				SUPPLIES AND MATERIALS				433436475838	210651	52.99	✓
A 2630.220-01				STATE AIDED HARDWARE				554854999687	210660	21.79	✓
A 1620.450-04				SUPPLIES AND MATERIALS				866978697937	210682	43.80	✓
A 1310.450-01				BUSIN OFFICE MATR&SUPPL				433339388647	210674	47.17	✓
A 1621.450-04				SUPPLIES AND MATERIALS				796996853336	210686	160.08	✓
A 1621.450-04				SUPPLIES AND MATERIALS				649586494893	210683	28.99	✓
A 2630.450-01				COMPUTER MATERIAL & SUPPL				554854999687	210660	57.99	✓
185732		04/16/2021		126 SAL'S TROPHIES					<b>Check Total:</b>	<b>676.80</b>	
A 2110.450-03				MATERIALS AND SUPPLIES - ELEM				665056	210636	92.50	✓
A 2855.450-04				AWARDS/TROPHIES/PLAQUES				665064	210632	96.40	✓
									<b>Check Total:</b>	<b>188.90</b>	



# JASPER-TROUPSBURG CSD

Check Warrant Report For A - 20: GENERAL FUND #20 For Dates 4/8/2021 - 4/19/2021



Check #	Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
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Number of Transactions: 21

Warrant Total: 33,010.02  
Vendor Portion: 33,010.02

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 21 in number, in the total amount of \$33,010.02. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

04/19/21 \_\_\_\_\_  
Date Signature

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$33,010.02. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/19/2021 \_\_\_\_\_  
Date Auditor's Signature Title

# JASPER-TROUBSBURG CSD

Check Warrant Report For F - 13: FEDERAL FUND #13 For Dates 4/15/2021 - 4/19/2021



Check #	Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
662199	F 2110.400-UP-0021	04/16/2021	532	PRO ACTION OF STEUBEN & YATES		01/01/21 TO 3/31/21	210582	25,339.91	25,339.91

Check Total: 25,339.91  
 Warrant Total: 25,339.91  
 Vendor Portion: 25,339.91

Number of Transactions: 1

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$25,339.91. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

04/19/21  
 Date

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$25,339.91. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/19/2021  
 Date

Auditor's Signature

Title

# JASPER-TROUBSBURG CSD

Check Warrant Report For C - 17: SCHOOL LUNCH FUND #17 For Dates 4/15/2021 - 4/19/2021



Check #	Account	Check Date	Vendor ID	Vendor Name	Explanation	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
11372		04/16/2021		324 BIMBO FOODS INC.						
	C 2860.410			FOOD PURCHASES			66028921897	210326	66.08 ✓	66.08
	C 2860.410			FOOD PURCHASES			66028921798	210326	42.46 ✓	42.46
							<b>Check Total:</b>		<b>108.54</b>	
11373		04/16/2021		1037 PALMER FOOD SERVICE						
	C 2860.410			FOOD PURCHASES			W21678-00	210333	306.39 ✓	306.39
	C 2860.410			FOOD PURCHASES			W28379-00	210333	336.42 ✓	336.42
	C 2860.410			FOOD PURCHASES			W28406-00	210333	520.77 ✓	520.77
	C 2860.410			FOOD PURCHASES			W21641-00	210333	966.92 ✓	966.92
							<b>Check Total:</b>		<b>2,130.50</b>	
11374		04/16/2021		1651 UPSTATE NIAGARA COOP, INC.						
	C 2860.410			FOOD PURCHASES			506295	210337	103.64 ✓	103.64
	C 2860.410			FOOD PURCHASES			506296	210337	294.97 ✓	294.97
							<b>Check Total:</b>		<b>398.61</b>	
							<b>Warrant Total:</b>		<b>2,637.65</b>	
							<b>Vendor Portion:</b>		<b>2,637.65</b>	

Number of Transactions: 3

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$2,637.65. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

04/19/21 Alexis Devine  
Date

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$2,637.65. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/19/2021 Sheela Bead Clara Audtee  
Date Auditor's Signature Title

# **Consent Agenda:**

## **Personnel**

# **Board of Education Meeting**

**May 5, 2021**

**Category:** Personnel

**Action:** **Recommendation to Approve the Resignation of a Teacher  
Effective June 30, 2021**

**Resolution:**

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education accepts and approves the resignation of **Mr. Roberto Gonzalez**, as a teacher, effective June 30, 2021.



Roberto Gonzalez

April 16<sup>th</sup>, 2021

Dear Mrs. Jordan,

I am writing to resign from my position as a Math Teacher, effective June 30<sup>th</sup>, 2021. I thank the District for the opportunity to serve in this capacity.

Sincerely,

A handwritten signature in cursive script that reads "Roberto J. Gonzalez". The signature is written in black ink and is positioned below the word "Sincerely,".

Roberto J. Gonzalez

# **Board of Education Meeting**

**May 5, 2021**

**Category: Personnel**

**Action: Recommendation to Approve the Resignation of a Teacher on  
Special Assignment Effective June 30, 2021**

**Resolution:**

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education accepts and approves the resignation of **Mrs. Nancy Wyant**, as an Instructional Coach (TOSA), effective June 30, 2021. Mrs. Wyant will be resuming her role as teacher in her tenure area of Elementary Teacher, effective July 1, 2021.

Nancy Wyant  
3902 StateRoute417  
Jasper, NY 14855  
April 20, 2021

LeeAnne Jordan  
Superintendent of School  
Jasper-Troupsburg Central School  
State Route 417  
Jasper, NY 14855

Dear LeeAnne Jordan:

Please accept my resignation as the Instructional Coach at Jasper-Troupsburg Central School. I am glad to have had the opportunity to serve in this position, but I believe that my heart is in the elementary classroom. For this reason, I would like to return to my previous position of classroom teacher.

Sincerely,

A handwritten signature in blue ink, appearing to read 'NWyant', with a long horizontal flourish extending to the right.

Nancy Wyant

# **Board of Education Meeting**

**May 5, 2021**

**Category: Personnel**

**Action: Recommendation for Permanent Appointment of Building Maintenance Mechanic**

**Resolution:**

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the appointment of Mr. Barton Ross as Building Maintenance Mechanic, effective July 1, 2021.

# **Board of Education Meeting**

**May 5, 2021**

**Category: Personnel**

**Action: Recommendation for Long Term Substitute- Math**

**Resolution:**

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves Mr. John Castle as a Long Term substitute teacher to fill the current high school mathematics teacher position. Effective May 3, 2021 – June 25, 2021.





# Jasper - Troupsburg Central School District

## Employment Reference Check Information

### Applicant Information

Full Name: Castle John A. Date: 4-27-21  
Last First M.I.

### Notes

Long-term Substitute

### References

Name: Dr. Markus Hoffmann

Name: Dr. Kelly Roe

Name: Dr. William Carty

Submission of this reference check indicates my belief that the candidate would be viable employee for the school district.

Signature: [Signature] Date: 4-27-21

# **Board of Education Meeting**

**May 5, 2021**

**Category: Personnel**

**Action: Recommendation for Athletic Director**

**Resolution:**

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the appointment of Mr. Christopher Jordan as Athletic Director, effective July 1, 2021.

# **Board of Education Meeting**

**May 5, 2021**

**Category: Personnel**

**Action: Approval of Hourly Rate for Election Officials**

**Resolution:**

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the hourly rate of pay for election officials at \$12.50/hour.

# **Board of Education Meeting**

## **May 5, 2021**

**Category: Personnel**

**Action: Approval of a Memorandum of Understanding with  
Mrs. Alexis Devine for July 1, 2021 – June 30, 2022**

**Resolution:**

Based upon the recommendation of the Superintendent of schools, be it resolved that the Board of Education approves the Memorandum of Understanding with **Mrs. Alexis D. Devine** from July 1, 2021 through June 30, 2022.

# **Board of Education Meeting**

## **May 5, 2021**

**Category: Personnel**

**Action: Approval of a Memorandum of Understanding with  
Mr. Robert Cornish for July 1, 2021 – June 30, 2022**

**Resolution:**

Based upon the recommendation of the Superintendent of schools, be it resolved that the Board of Education approves the Memorandum of Understanding with **Mr. Robert Cornish** from July 1, 2021 through June 30, 2022.

# **Board of Education Meeting**

**May 5, 2021**

**Category: Personnel**

**Action: Recommendation to Approve the Resignation of Varsity  
Basketball and Varsity Soccer Coach**

**Resolution:**

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education accepts and approves the resignation of **McKenzie Prutsman** as the Varsity Girls' Basketball and Varsity Girls' Soccer Coach.

# Consent Agenda:

## Action

# **Board of Education Meeting**

**May 5, 2021**

**Category: Action**

**Action: Approval to Extend an Auditor Contract for One Year**

**Resolution:**

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the extension of the current contract with Buffamante Whipple Buttafaro, P.C. for the 2021-2022 school year.



# **Board of Education Meeting**

**May 5, 2021**

**Category: Action**

**Action: Approval to Move Funds from Trust and Agency to General Fund**

**Resolution:**

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education approves the transfer of funds from Trust and Agency to the General Fund:

- Stanley and Helen Trust - \$25,000
- Marsh Teach Award - \$578
- Leach Prutsman Grant - \$1516.51
- Charles Whiting Award - \$400
- Walking Trail - \$5175
- Ellis-Tobacco Grant - \$100
- Kmart/Target Donation - \$105.51
- Scholarship - \$250
- Student Payments - \$1394.86

# **Board of Education Meeting**

**May 5, 2021**

**Category: Action**

**Action: Approval to Declare Obsolete and Discard**

**Resolution:**

Based upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education declares the following as obsolete and further approves their discard and disposal:

- broken desk
- record player
- typewriter
- broken projection screen
- DIBELS Next 2010 program materials
- broken shredder
- broken signs
- broken scaffolding
- broken motor
- broken drinking fountain
- car battery
- scale
- 2 rusted cabinets

# Discussion Items